

The slide content is contained within a rectangular frame with a light beige background and dark blue borders at the top and bottom. At the top, a dark blue horizontal bar contains the text "Trustee's 341 Filings - Chapter 13" in white. Below this bar, the logo for the "AO Office of Information Technology" is displayed on the left side. The logo consists of the letters "AO" in a large, white, sans-serif font, with a small red dot above the "O". To the right of "AO", the words "Office of Information Technology" are written in a smaller, white, sans-serif font. In the center of the slide, the title "Trustee's 341 Filings - Chapter 13" is written in a bold, black, italicized sans-serif font. Below the title, there is a thick, dark grey horizontal bar.

Welcome

Slide notes: Click to add notes for the selected slide

Objectives

This module will explain how to process cases from your 341 meeting calendars in a batch mode. After completing this lesson you should be able to:

- Access your own 341 meeting calendars in CM/ECF.
- Terminate or continue each case.
- Continue multiple 341 meetings in one transaction.
- Add additional docket text to each entry.
- Explain the Notices of Electronic Filing that are generated.

Click **CONTINUE**.

Objectives

Slide notes: The Trustee's 341 Filings program allows you to process your completed 341 meeting settings in an efficient and timely manner. After completing this lesson you should be able to find your 341 meetings menu to terminate or continue multiple cases, continue multiple 341 meetings in one transaction, customize the docket text, and explain how the Notices of Electronic Filings, or NEFs, are different from single case processing. Click CONTINUE.



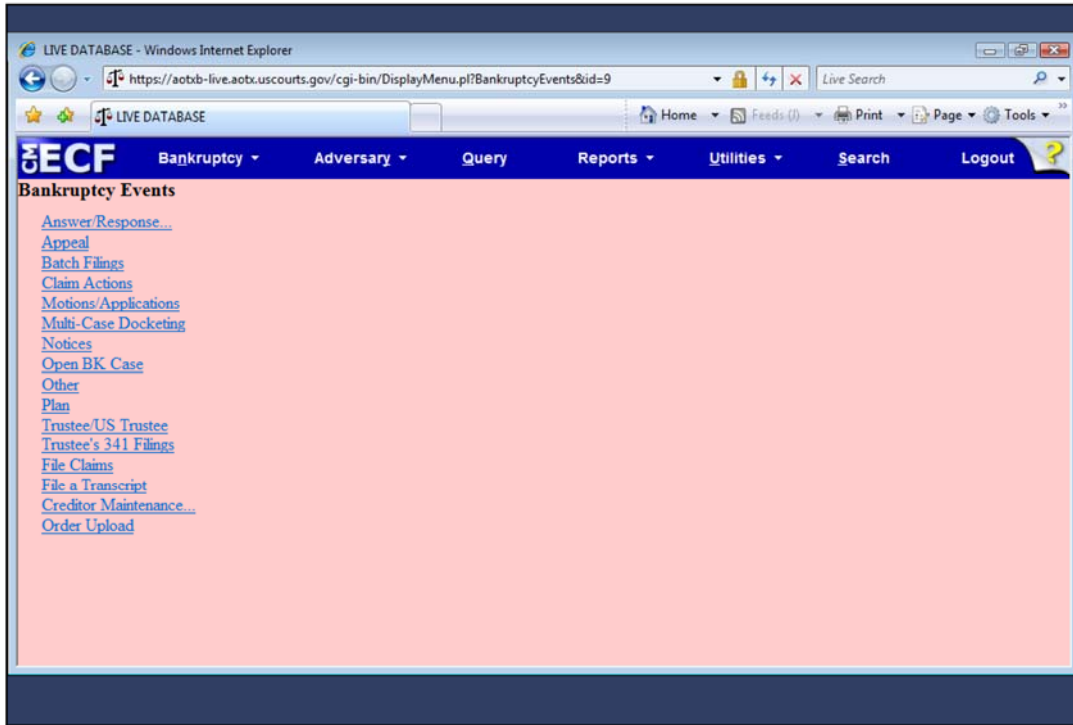
Slide 3

Slide notes: The procedure described in this module was developed to expedite the processing of 341 meetings. The Trustee's 341 Filings program enables the trustee to enter the outcome of debtor appearances and have the event immediately recorded on the docket report. To demonstrate this procedure, I have logged into CMECF as the trustee Kathy Nelson. To begin I'll click Bankruptcy.



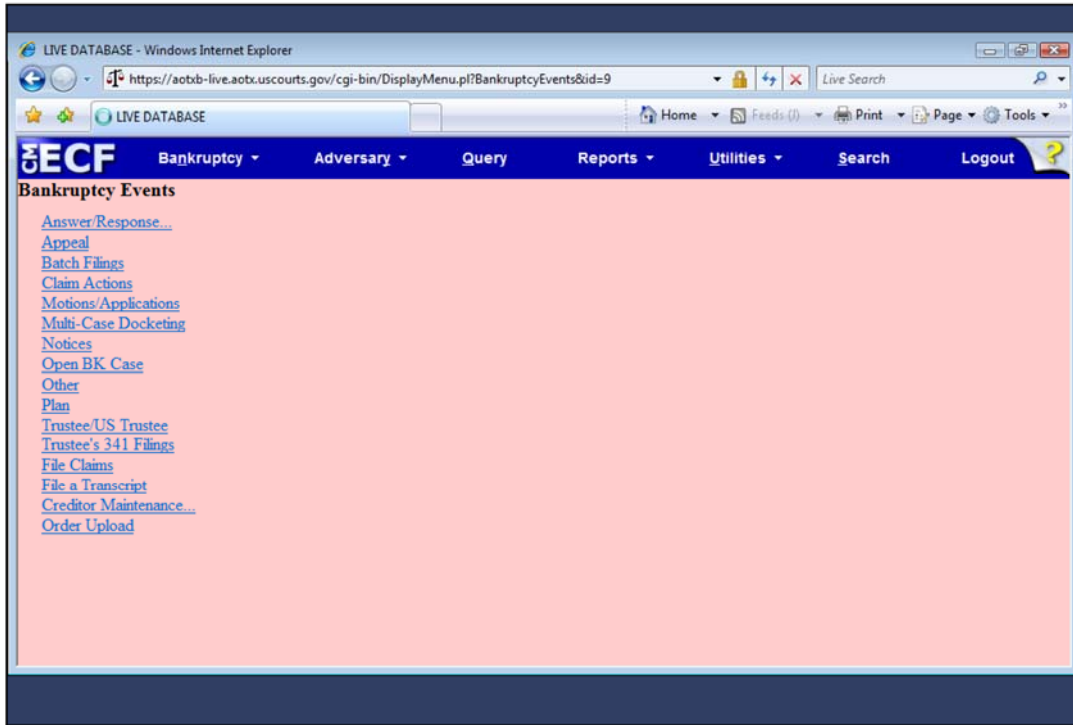
Slide 4

Slide notes: Click to add notes for the selected slide



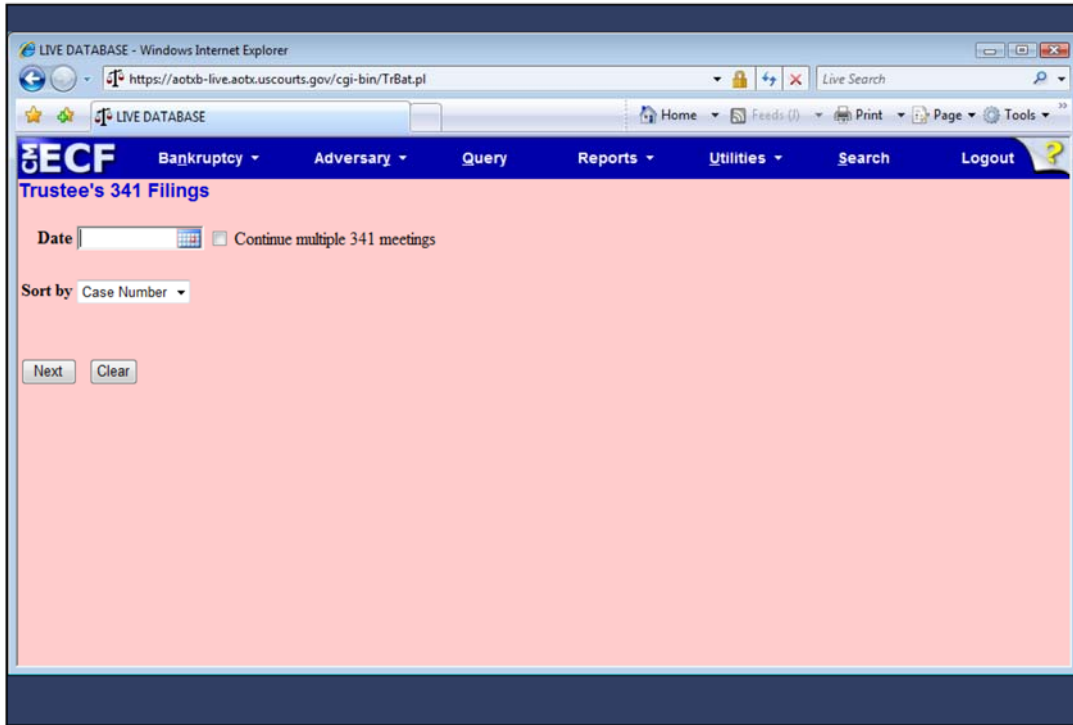
Slide 5

Slide notes: You are the only user who has access to your calendars. Next, I'll click the Trustee 341 Filings hyperlink.

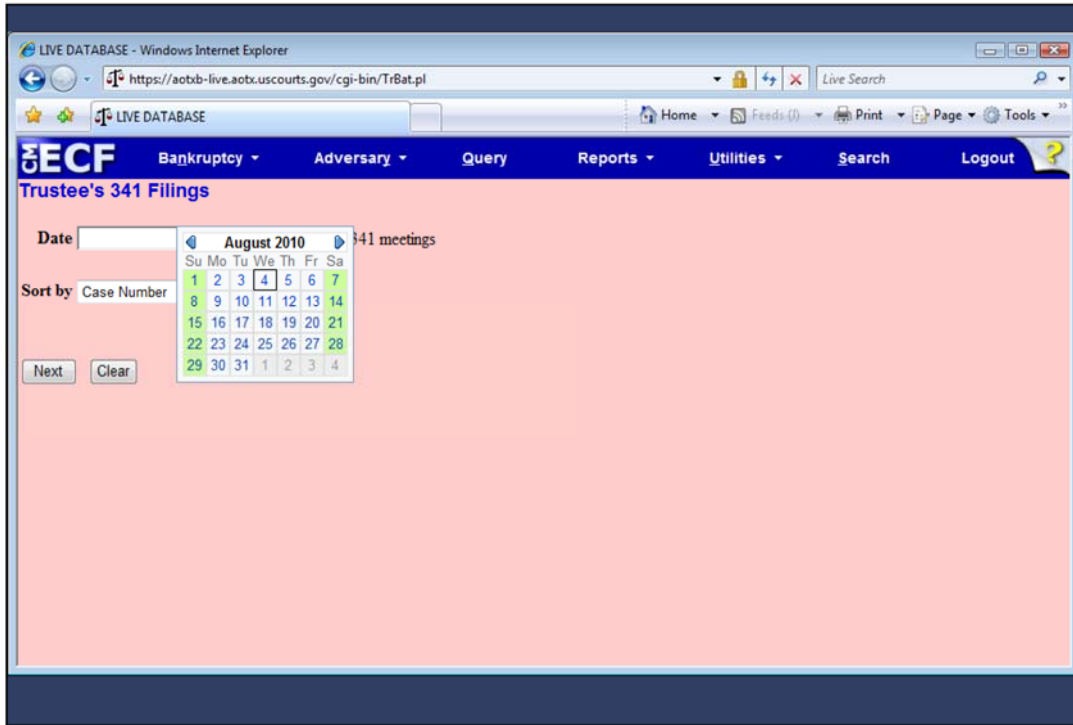


Slide 6

Slide notes: Click to add notes for the selected slide

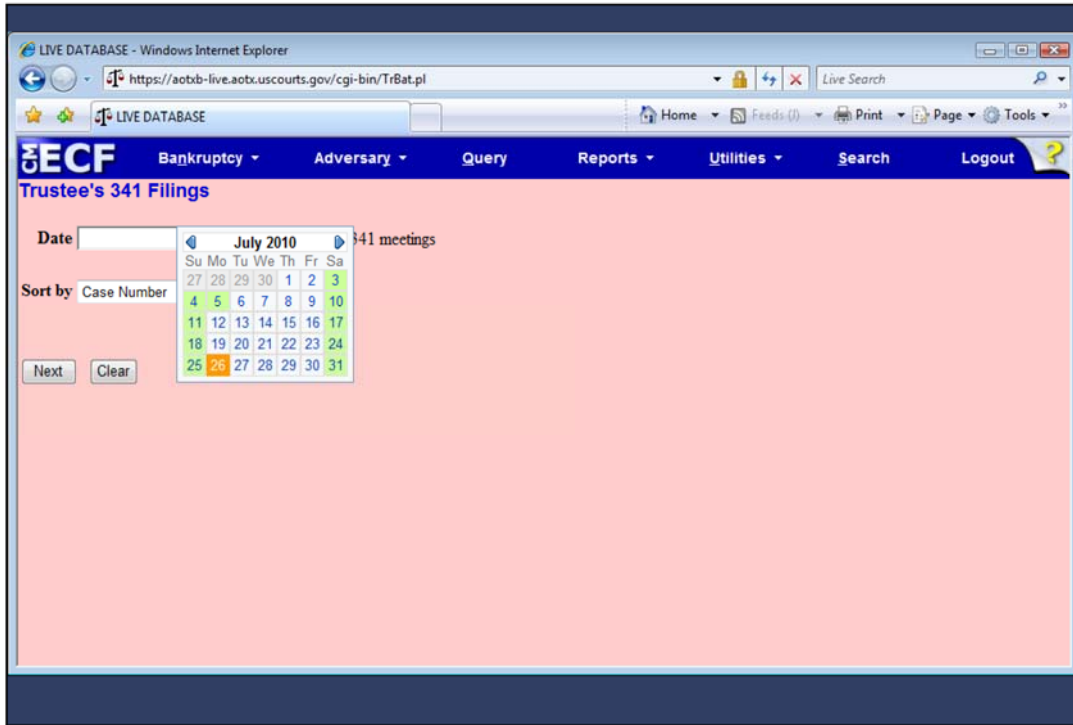


Slide 7
Slide notes: The date of the 341 meeting is entered on this screen. You can type the date directly in the Date field or use the calendar icon, which is what I'll do.



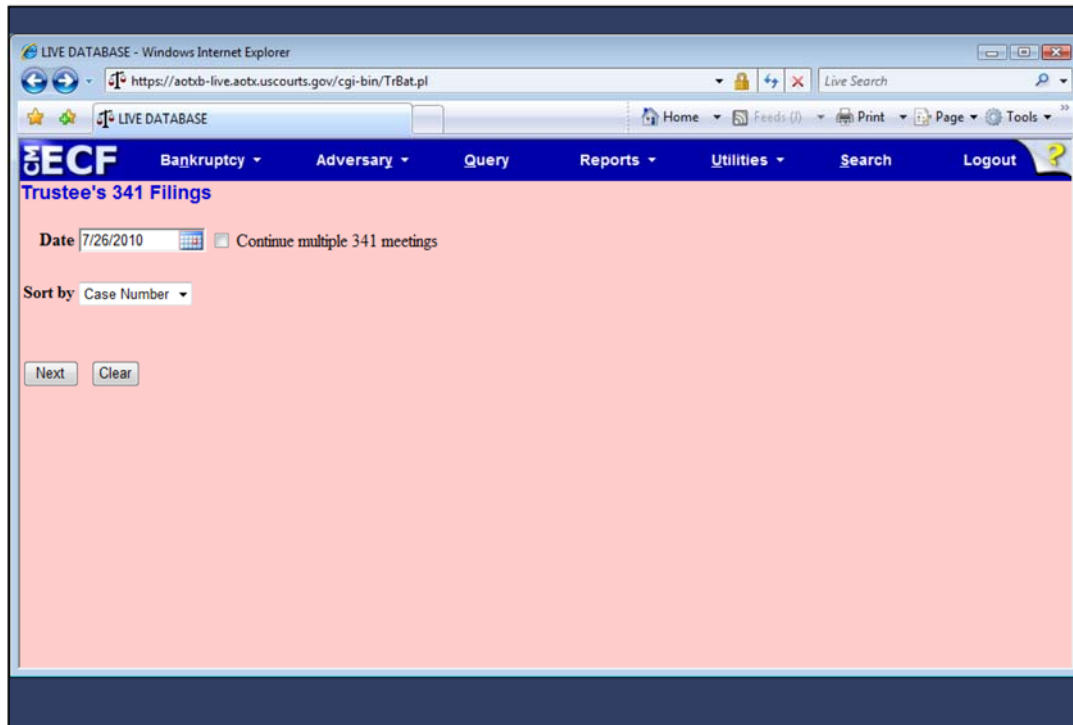
Slide 8

Slide notes: Click to add notes for the selected slide



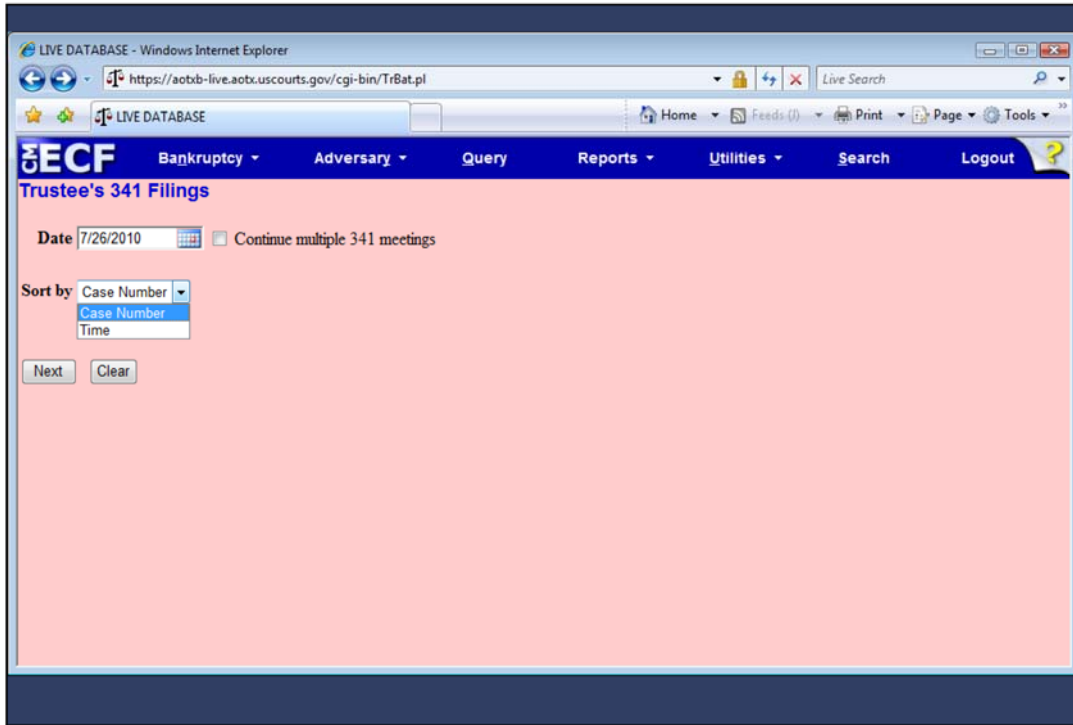
Slide 9

Slide notes: I'll select a 341 meeting date of July 26, 2010.



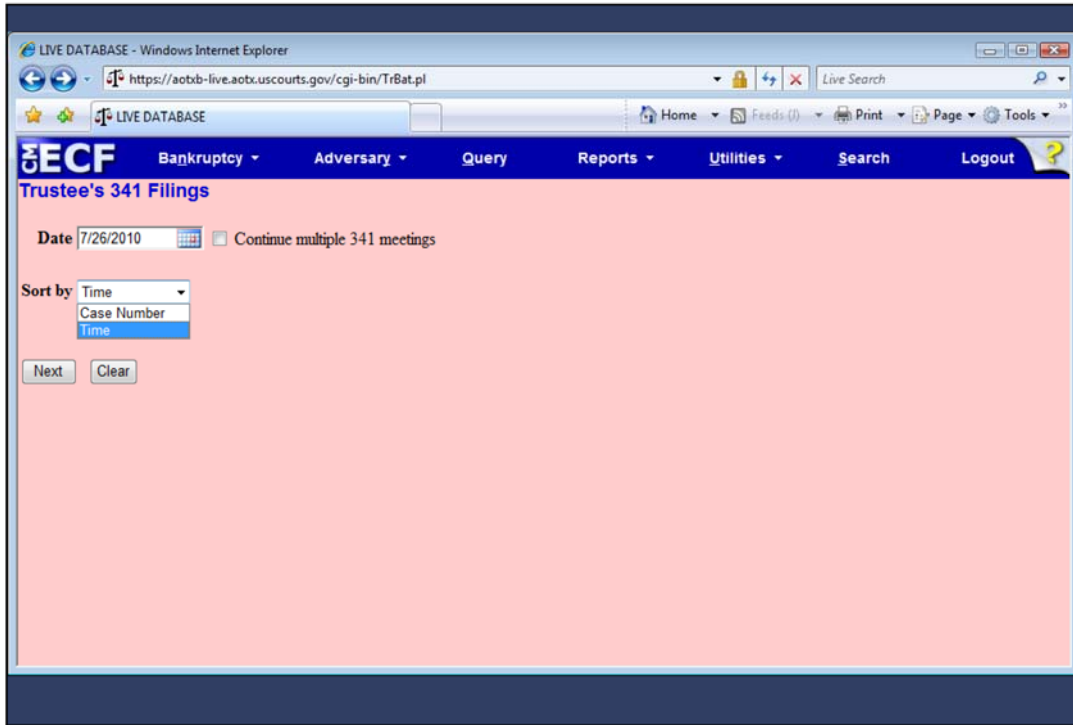
Slide 10

Slide notes: The calendar can be more useful when sorted by time. I'll click the Sort by drop-down arrow to change the sort from Case Number to Time.



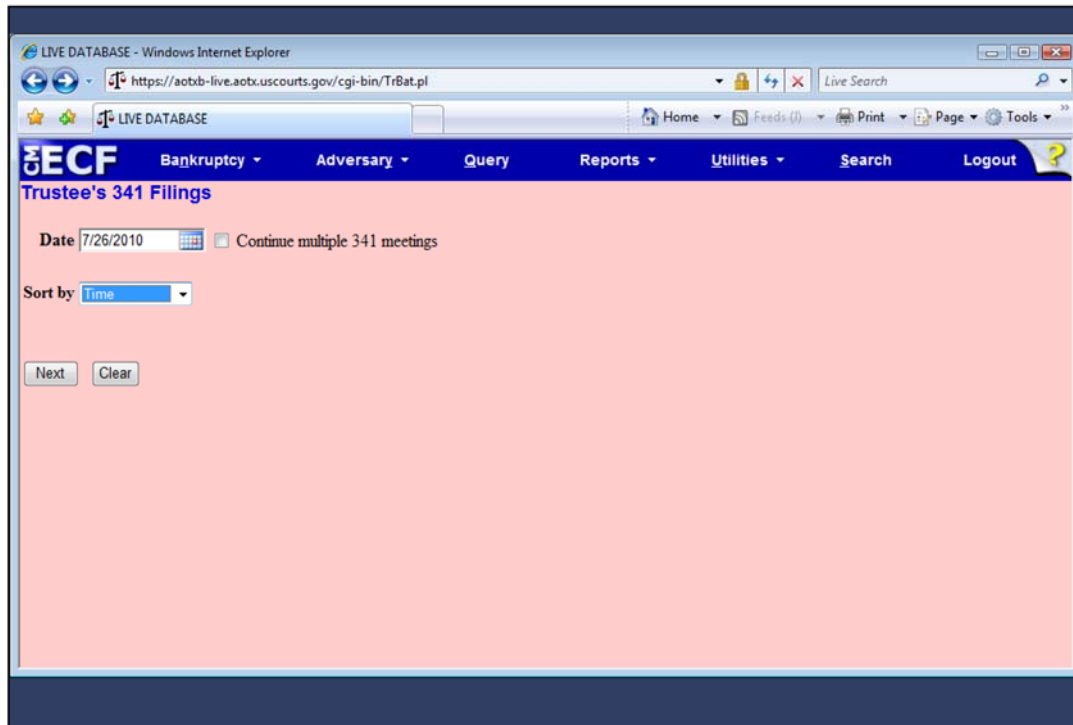
Slide 11

Slide notes: Click to add notes for the selected slide



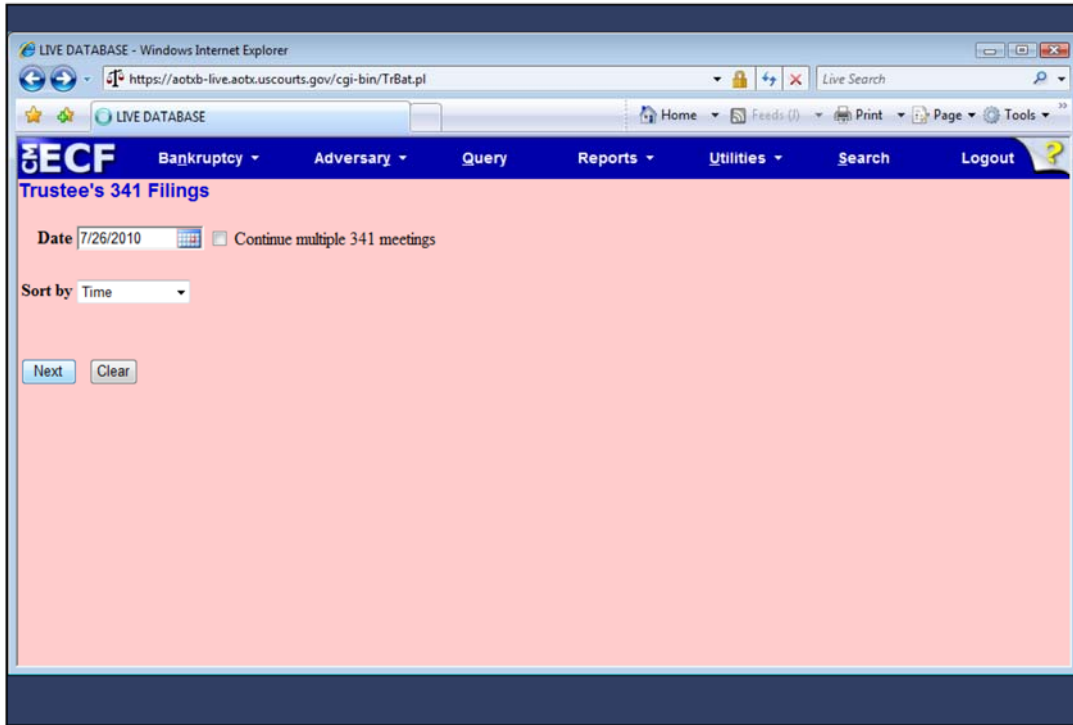
Slide 12

Slide notes: Click to add notes for the selected slide



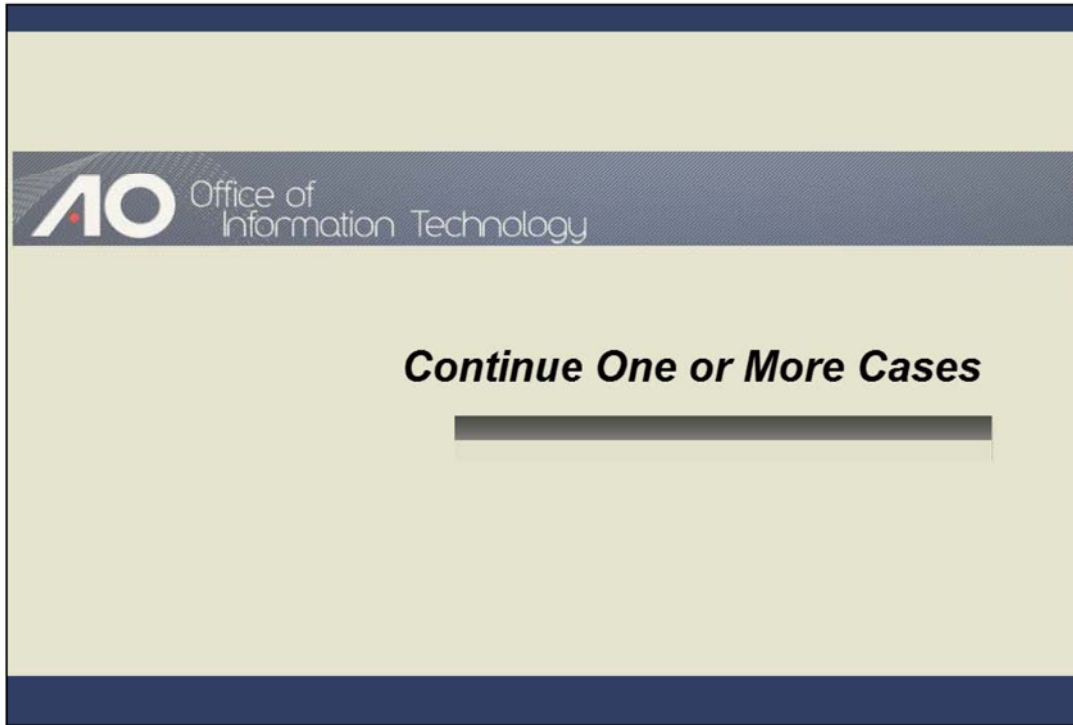
Slide 13

Slide notes: With my selections made, I'll click Next.



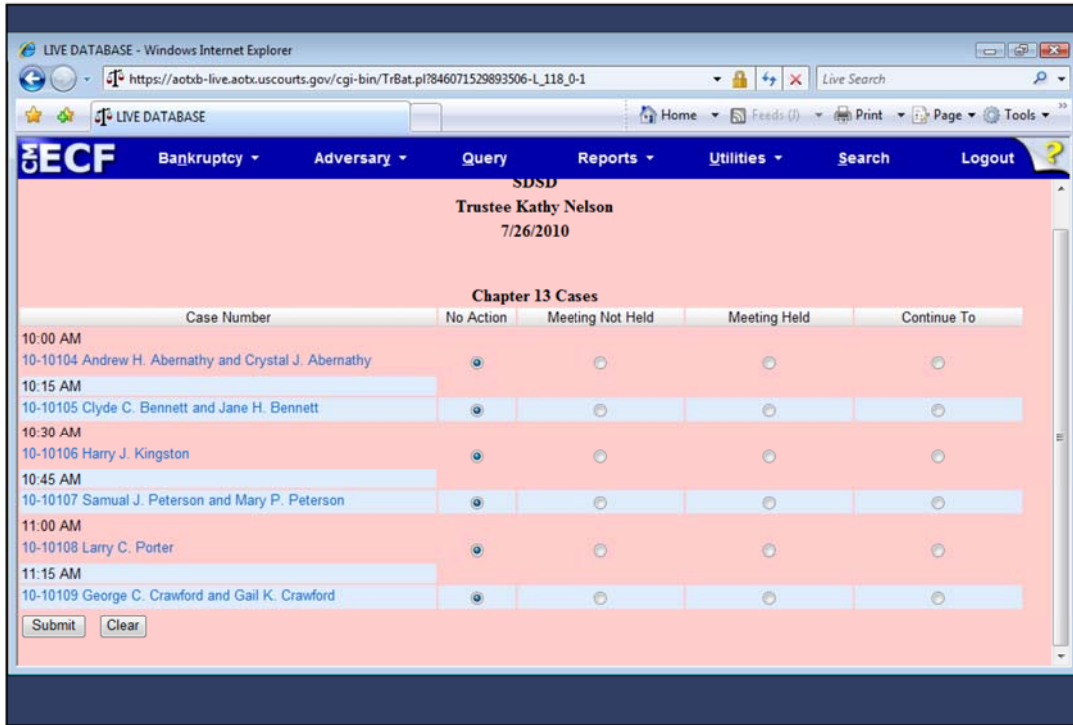
Slide 14

Slide notes: We'll discuss "Continue multiple 341 meetings" later.



Continue One or More Cases

Slide notes: Click to add notes for the selected slide



Slide 16

Slide notes: This screen displays four selections for processing individual cases. Also, notice that the docket report can be quickly accessed through the hyperlink to each case. When No Action is selected, the case will remain on the calendar for future processing.

Selecting Meeting Not Held or Meeting Held automatically records the appropriate standard text entry on the docket report and removes the case from the calendar. A case may be rescheduled by selecting Continue To. I'll do that now.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

SDSD
Trustee Kathy Nelson
7/26/2010

Chapter 13 Cases

Case Number	No Action	Meeting Not Held	Meeting Held	Continue To
10:00 AM 10-10104 Andrew H. Abernathy and Crystal J. Abernathy	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10:15 AM 10-10105 Clyde C. Bennett and Jane H. Bennett	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Date: [Calendar Icon] Time: [Clock Icon] Location: Room 101 U.S. Trustee's Office

Additional docket text: [Text Area]

Debtor appeared
 Debtor absent from required meeting

10:30 AM
10-10106 Harry J. Kingston

10:45 AM

Slide 17

Slide notes: I'll enter the new 341 meeting date again by clicking the calendar...

The screenshot shows a web browser window titled "LIVE DATABASE - Windows Internet Explorer" with the URL "https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?846071529893506-L_118_0-1". The page header includes the ECF logo and navigation menus for Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is titled "SDDS" and "Trustee Kathy Nelson 7/26/2010". Below this is a section for "Chapter 13 Cases" with a table of case entries. A calendar for July 2010 is overlaid on the table, and a dropdown menu for the location "101 U.S. Trustee's Office" is visible. The table has columns for Case Number, No Action, Meeting Not Held, Meeting Held, and Continue To. The calendar shows dates from 27 to 31, with the 26th highlighted. The location dropdown is set to "101 U.S. Trustee's Office".

Case Number	No Action	Meeting Not Held	Meeting Held	Continue To
10-10104 Andrew H. Abernathy and Crystal J. Abernathy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10-10105 Clyde C. Bennett and Jane H. Bennett	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10-10106 Harry J. Kingston	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Slide 18

Slide notes: Click to add notes for the selected slide

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

SJSD
Trustee Kathy Nelson
7/26/2010

Chapter 13 Cases

Case Number	No Action	Meeting Not Held	Meeting Held	Continue To
10-10104 Andrew H. Abernathy and Crystal J. Abernathy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10-10105 Clyde C. Bennett and Jane H. Bennett	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10-10106 Harry J. Kingston	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Additional docket text

Debtor appeared
 Debtor absent from required meeting

10:00 AM
10:15 AM
10:30 AM
10:45 AM

Date Time Location
m 101 U.S. Trustee's Office

July 2010
Su Mo Tu We Th Fr Sa
27 28 29 30 1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31

Slide 19

Slide notes: ...and clicking the date on which the meeting will be continued, in this case, July 28th.

The screenshot shows a web browser window titled "LIVE DATABASE - Windows Internet Explorer" with the URL https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?846071529893506-L_118_0-1. The page header includes the ECF logo and navigation menus for Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is titled "SDSD Trustee Kathy Nelson 7/26/2010" and "Chapter 13 Cases". It features a table with columns for Case Number, No Action, Meeting Not Held, Meeting Held, and Continue To. The table lists several cases, including one at 10:00 AM for Andrew H. Abernathy and Crystal J. Abernathy, and another at 10:15 AM for Clyde C. Bennett and Jane H. Bennett. Below the table, there is a form for "Additional docket text" with fields for Date (7/28/2010), Time, and Location (Room 101 U.S. Trustee's Office). There are also checkboxes for "Debtor appeared" and "Debtor absent from required meeting".

Slide 20

Slide notes: I can type a time directly into the Time field, or use the clock icon...

The screenshot shows the ECF LIVE DATABASE interface in Internet Explorer. The browser address bar displays the URL: https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?846071529893506-L_118_0-1. The page header includes navigation tabs: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is titled "SDSD Trustee Kathy Nelson 7/26/2010" and "Chapter 13 Cases". A table lists cases with columns for Case Number, No Action, Meeting Not Held, Meeting Held, and Continue To. The first case is 10-10104 Andrew H. Abernathy and Crystal J. Abernathy, with a radio button selected under "Meeting Held". The second case is 10-10105 Clyde C. Bennett and Jane H. Bennett, with a radio button selected under "Continue To". Below the table, there are fields for Date (7/28/2010), Time, and Location. A clock is overlaid on the screen, showing 10:00 AM. There are also checkboxes for "Debtor appeared" and "Debtor absent from required meeting".

Slide 21
Slide notes: ...to select 10:00 AM.

The screenshot shows a web browser window titled "LIVE DATABASE - Windows Internet Explorer" with the URL "https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?846071529893506-L_118_0-1". The page header includes the ECF logo and navigation menus for Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is titled "SDSD Trustee Kathy Nelson 7/26/2010" and "Chapter 13 Cases". It features a table with columns for Case Number, No Action, Meeting Not Held, Meeting Held, and Continue To. The table lists several cases, including one at 10:00 AM for Andrew H. Abernathy and Crystal J. Abernathy, and another at 10:15 AM for Clyde C. Bennett and Jane H. Bennett. Below the table, there are fields for Date (7/28/2010), Time (10:00 AM), and Location (Room 101 U.S. Trustee's Office). There is also an "Additional docket text" field and checkboxes for "Debtor appeared" and "Debtor absent from required meeting".

Slide 22

Slide notes: Since this is a continuance, I could enter a reason in the Additional docket text field.

The screenshot shows a web browser window titled "LIVE DATABASE - Windows Internet Explorer" with the URL "https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?846071529893506-L_118_0-1". The page header includes the ECF logo and navigation tabs: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is titled "SDSD Trustee Kathy Nelson 7/26/2010" and "Chapter 13 Cases". It features a table with columns: Case Number, No Action, Meeting Not Held, Meeting Held, and Continue To. The table lists two cases: 10-10104 Andrew H. Abernathy and Crystal J. Abernathy, and 10-10105 Clyde C. Bennett and Jane H. Bennett. Below the table, there is a form for "Additional docket text" with a date field set to 7/28/2010, a time field set to 10:00 AM, and a location dropdown set to "Room 101 U.S. Trustee's Office". There are also checkboxes for "Debtor appeared" and "Debtor absent from required meeting". The page is partially obscured by a red box at the bottom right corner.

Slide 23

Slide notes: Now, I'll use the scroll bar to move to my next selection.



Meeting not Held

Slide notes: Click to add notes for the selected slide

The screenshot shows the ECF LIVE DATABASE interface in a Windows Internet Explorer browser. The browser address bar displays the URL: https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?846071529893506-L_118_0-1. The interface features a navigation menu with the following items: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the menu is a table with the following columns: Case Number, No Action, Meeting Not Held, Meeting Held, and Continue To. The table contains several rows of case information, with the row for case 10-10106 Harry J. Kingston highlighted. In this row, the 'Meeting Not Held' radio button is selected. Below the table, there is a section for 'Additional docket text' with a dropdown menu showing 'Additional documents are required.' and two checkboxes: 'Debtor appeared' and 'Debtor absent from required meeting'. The 'Date' is set to 7/28/2010, the 'Time' is 10:00 AM, and the 'Location' is Room 101 U.S. Trustee's Office.

Case Number	No Action	Meeting Not Held	Meeting Held	Continue To
10-10104 Andrew H. Abernathy and Crystal J. Abernathy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10-10105 Clyde C. Bennett and Jane H. Bennett	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
10-10106 Harry J. Kingston	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
10-10107 Samuel J. Peterson and Mary P. Peterson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10-10108 Larry C. Porter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10-10109 George C. Crawford and Gail K. Crawford	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Slide 25

Slide notes: Harry Kingston did not appear for his 341 meeting, so I'll select the Meeting Not Held radio button...

The screenshot shows a web browser window titled "LIVE DATABASE - Windows Internet Explorer" with the URL "https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?846071529893506-L_118_0-1". The page features a navigation menu with "ECF" and "LIVE DATABASE" logos, and tabs for "Bankruptcy", "Adversary", "Query", "Reports", "Utilities", "Search", and "Logout".

Case Number	No Action	Meeting Not Held	Meeting Held	Continue To
10-10104 Andrew H. Abernathy and Crystal J. Abernathy	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10-10105 Clyde C. Bennett and Jane H. Bennett	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Additional docket text:
Additional documents are required.

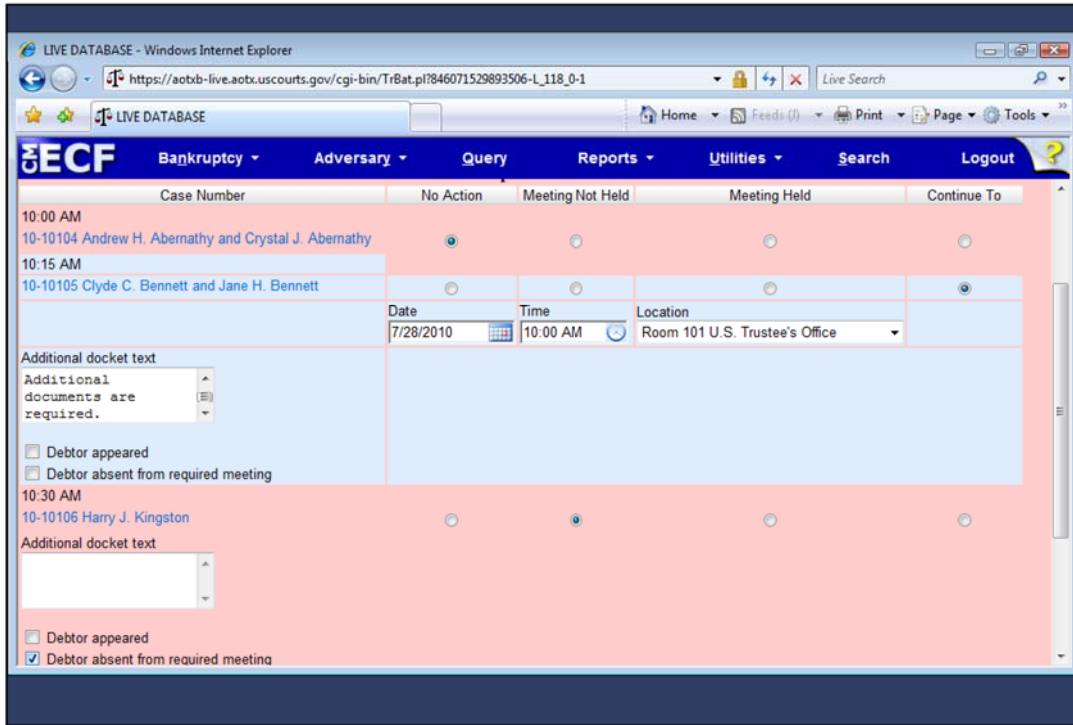
Debtor appeared
 Debtor absent from required meeting

10:30 AM
10-10106 Harry J. Kingston

Additional docket text:
 Debtor appeared
 Debtor absent from required meeting

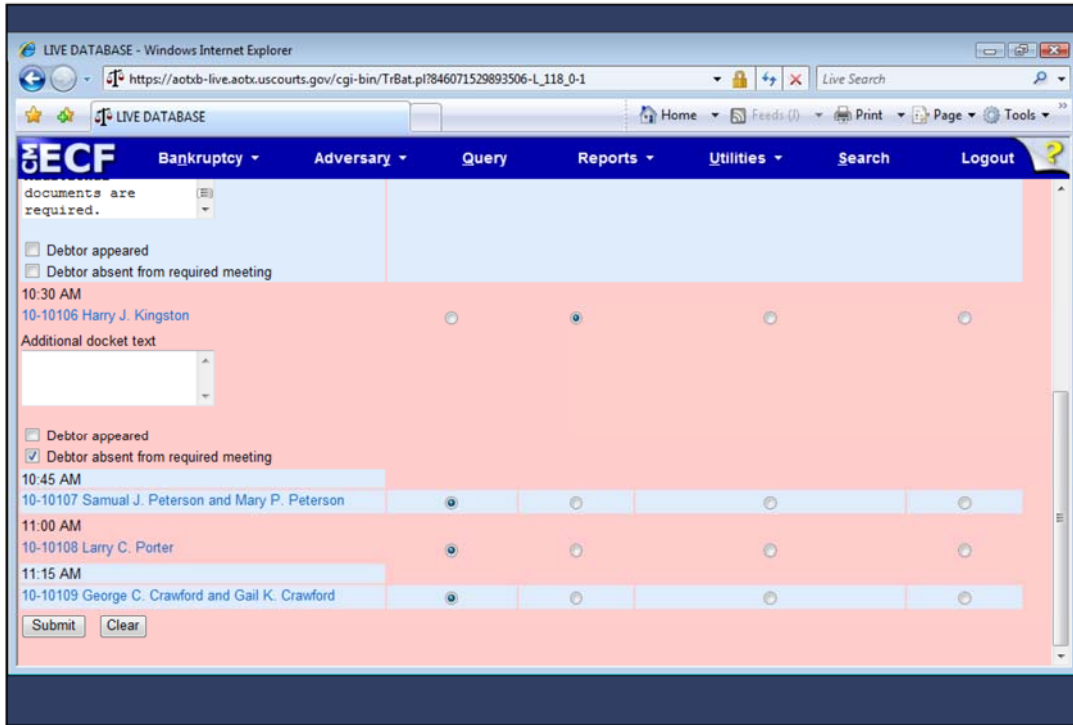
Slide 26

Slide notes: ...and then select the "Debtor absent from required meeting" check box, which will be added to the final docket text.

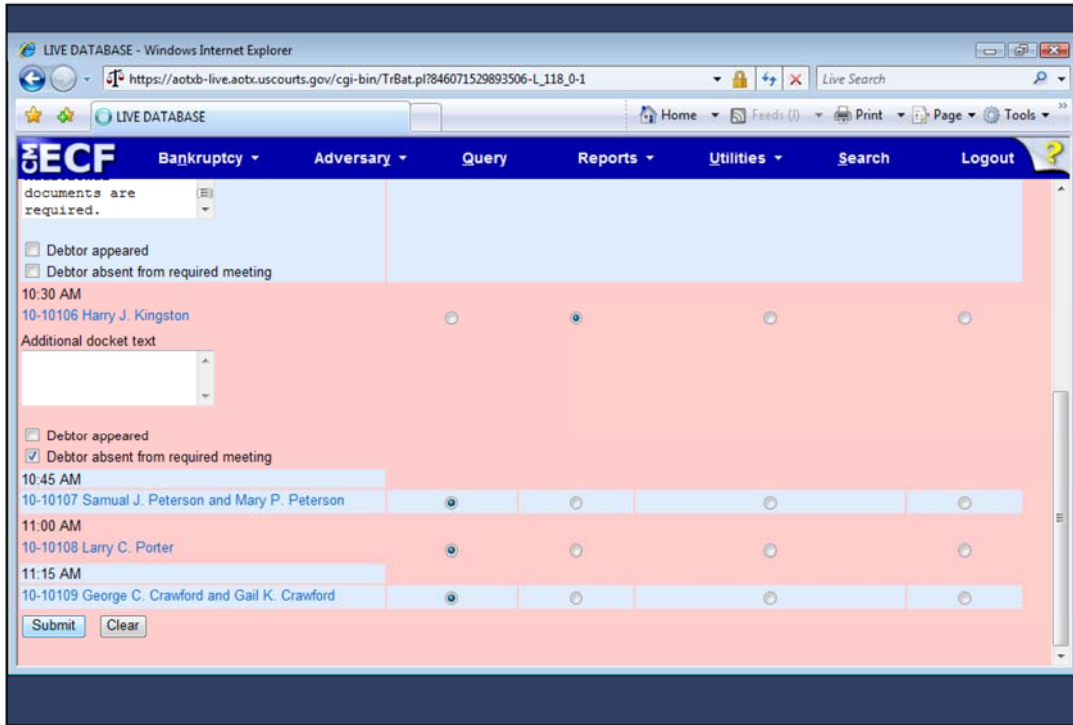


Slide 27

Slide notes: I can continue processing each case on the screen or submit only these cases. Once submitted, these two cases will not appear on this calendar for this date again since taking these actions removes them from the calendar. To submit these entries, I'll scroll to the bottom of this page...



Slide 28
Slide notes: ...and click Submit.



Slide 29

Slide notes: Click to add notes for the selected slide

LIVE DATABASE - Windows Internet Explorer
https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?564724618048322-L_118_1-1

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Processing
Processing..
.....

U.S. Bankruptcy Court
SDSD

Notice of Electronic Filing

The following transaction was received from Nelson, Kathy entered on 8/5/2010 at 9:51 AM CDT and filed on 8/5/2010

Case Name: Clyde C. Bennett and Jane H. Bennett
Case Number: [10-10105](#)
Document Number: 3

Docket Text:
Continuance of Meeting of Creditors (Trustee's 341 Filings) on 7/28/2010 at 10:00 AM at Room 101 U.S. Trustee's Office Meeting continued. Additional documents are required. (Nelson, Kathy)

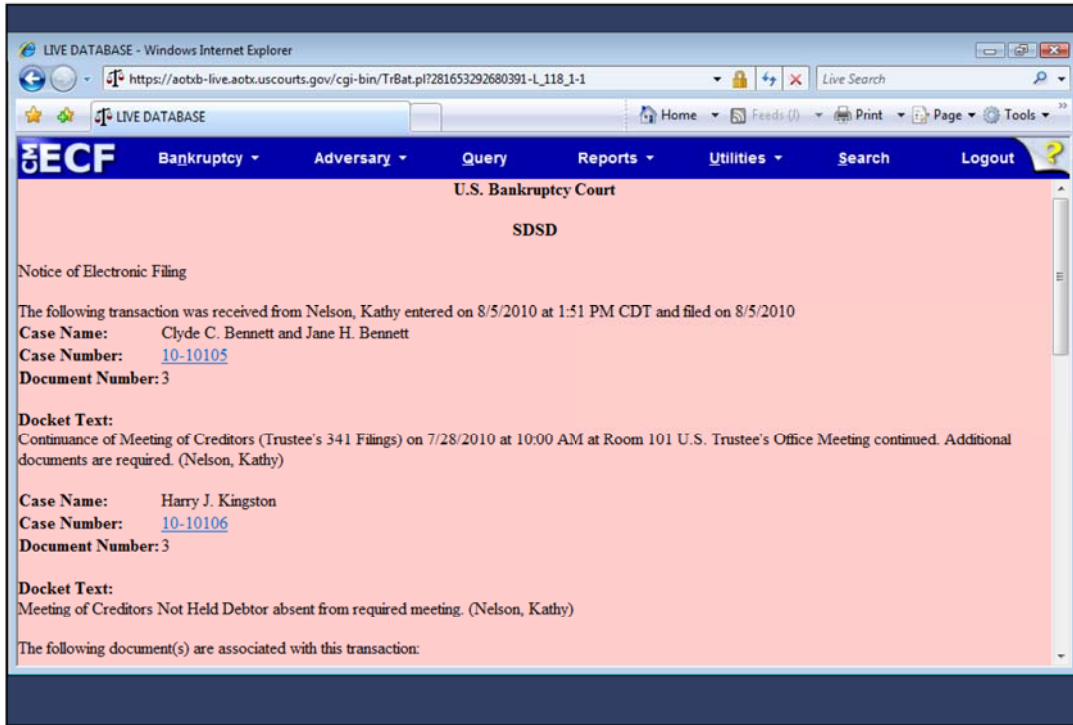
Case Name: Harry J. Kingston
Case Number: [10-10106](#)
Document Number: 3

Docket Text:
Meeting of Creditors Not Held Debtor absent from required meeting. (Nelson, Kathy)

The following document(s) are associated with this transaction:

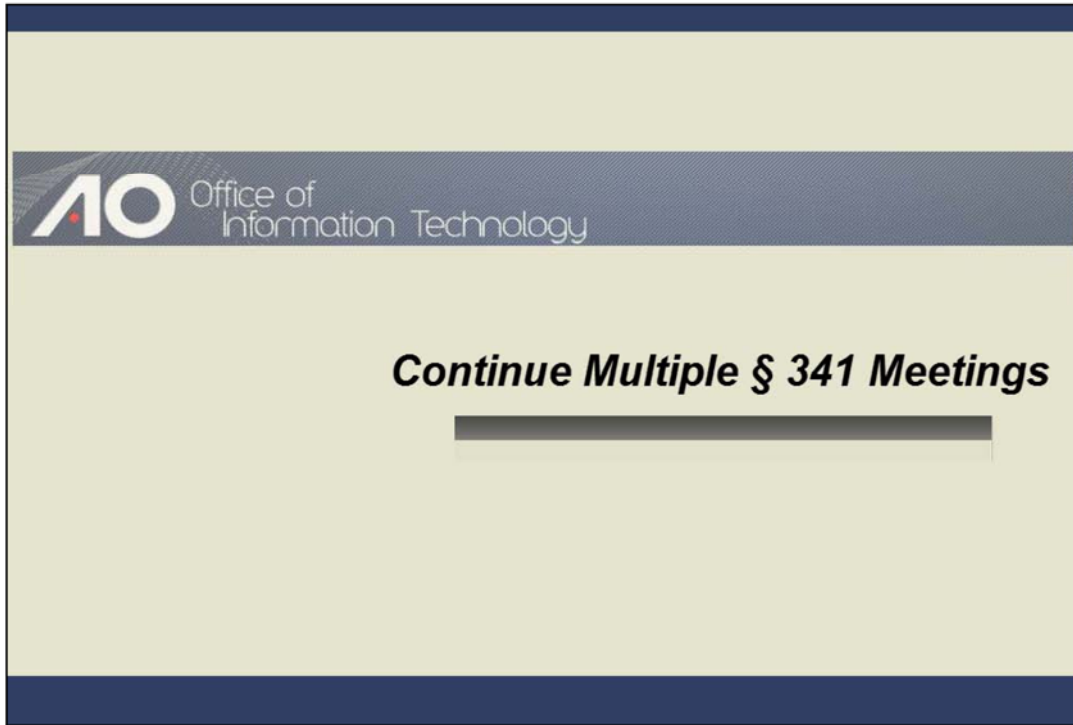
Slide 30

Slide notes: Click to add notes for the selected slide



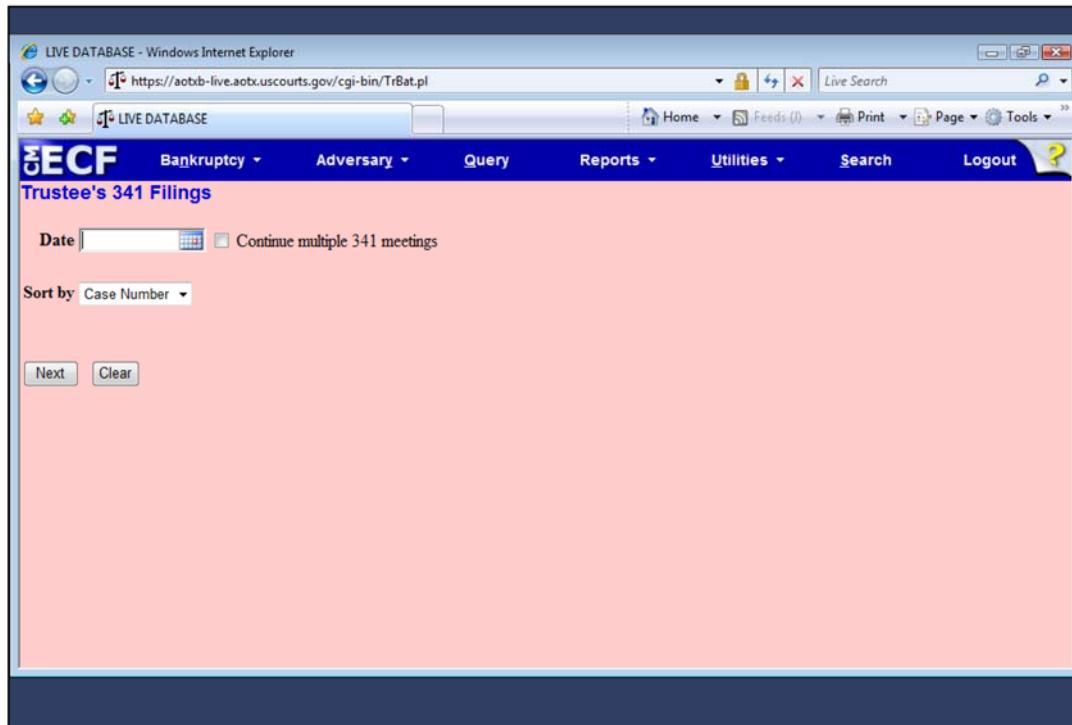
Slide 31

Slide notes: One combined Notice of Electronic Filing, or NEF, will show all the cases that were processed in this transaction. Notice the additional docket text for each of the two cases that were processed. Remember, these entries are docket text only so PDF documents are not associated with them.

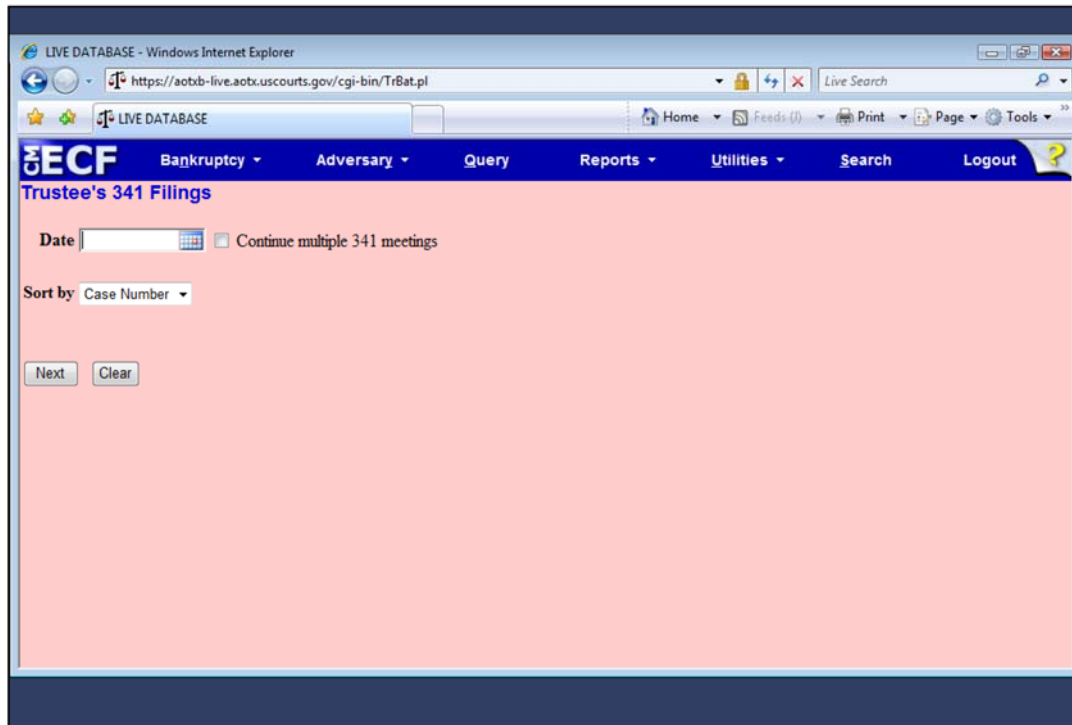


Continue Multiple § 341 Meetings

Slide notes: Click to add notes for the selected slide

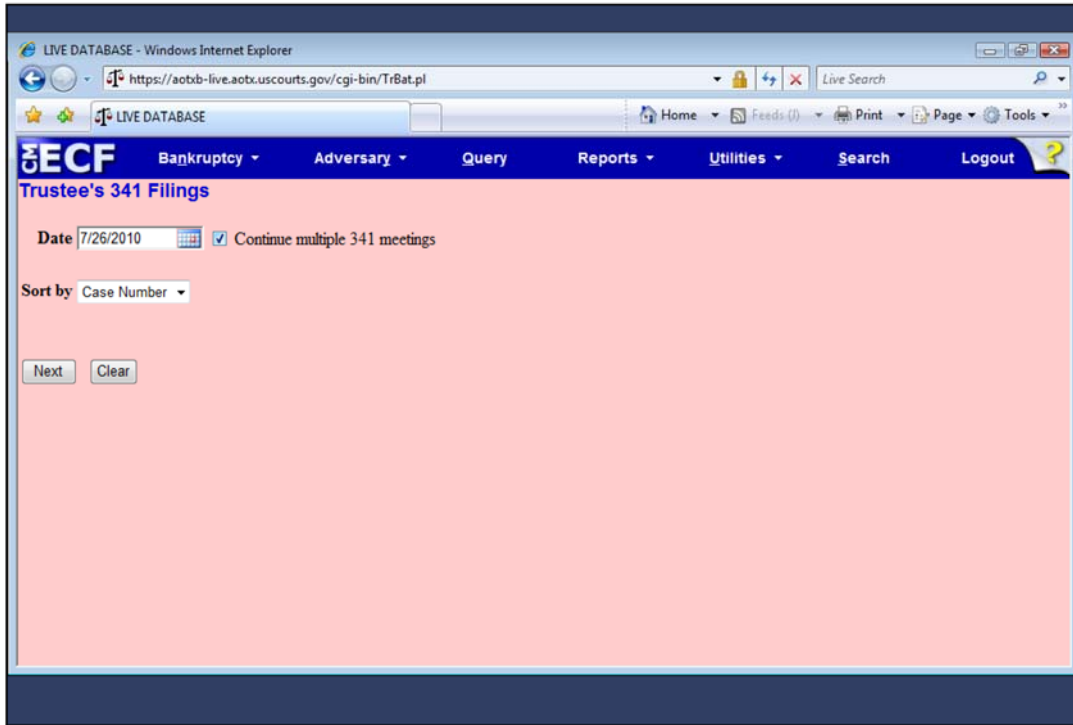


Slide 33
Slide notes: The Trustee's 341 Filings program also allows the trustee to continue multiple 341 meetings in one operation. To demonstrate, I'll enter the same 341 meeting date...

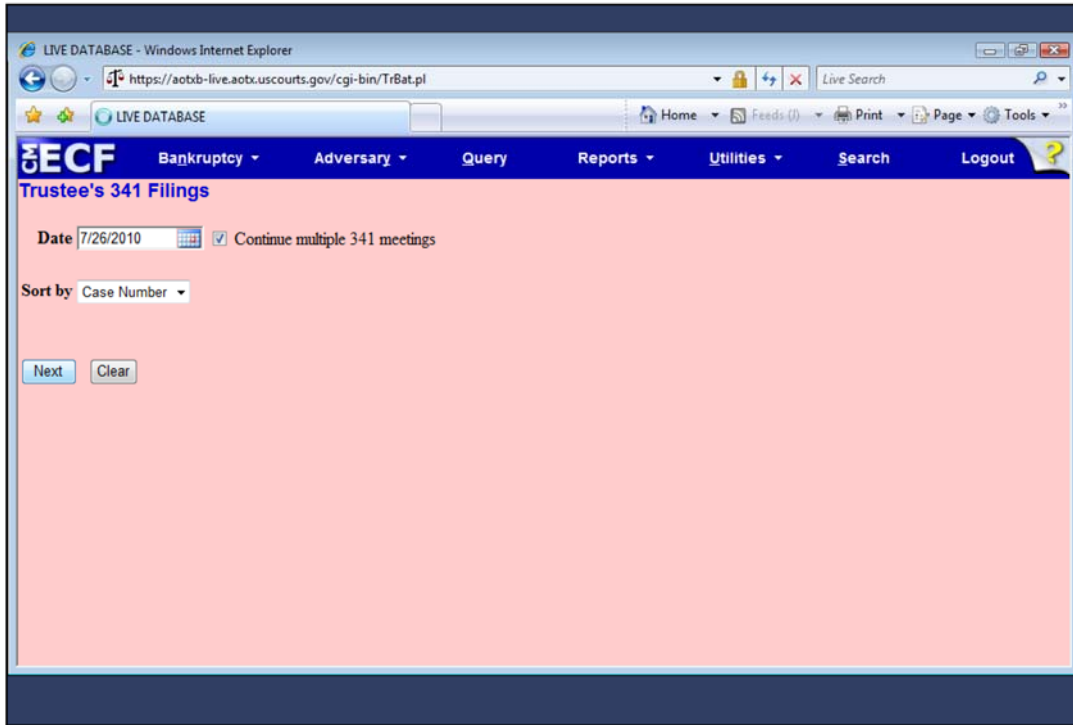


Slide 34

Slide notes: ...and then select the "Continue multiple 341 meetings" check box...



Slide 35
Slide notes: ...and click Next.



Slide 36

Slide notes: Click to add notes for the selected slide

U.S. Bankruptcy Court
SDDS
Trustee Kathy Nelson
7/26/2010

Continue:
Date Time
Location
Additional docket text

Debtor appeared
 Debtor absent from required meeting

Chapter 13 Cases

Case	Time	Location
<input type="checkbox"/> 10-10104 Andrew H. Abernathy and Crystal J. Abernathy	10:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10107 Samuel J. Peterson and Mary P. Peterson	10:45 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10108 Larry C. Porter	11:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10109 George C. Crawford and Carl W. Crawford	11:15 AM	Room 101 U.S. Trustee's Office

Slide 37

Slide notes: Now, I'll enter the new meeting date and time.

U.S. Bankruptcy Court
SDDS
Trustee Kathy Nelson
7/26/2010

Continue:
Date: 7/28/2010 Time: []
Location: []
Additional docket text: []

or appeared
or absent from required meeting

<input type="checkbox"/>	Case	Time	
<input type="checkbox"/>	10-10104 Andrew H. Abernathy and Crystal J. Abernathy	10:00 AM	
<input type="checkbox"/>	10-10107 Samuel J. Peterson and Mary P. Peterson	10:45 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/>	10-10108 Larry C. Porter	11:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/>	10-10109 George C. Crawford and Carl W. Crawford	11:15 AM	Room 101 U.S. Trustee's Office

Slide 38

Slide notes: Click to add notes for the selected slide

U.S. Bankruptcy Court
SDDS
Trustee Kathy Nelson
7/26/2010

Continue:
Date: 7/28/2010 Time: 10:00 AM
Location: [Drop-down menu]
Additional docket text: [Text area] Debtor appeared Debtor absent from required meeting

Chapter 13 Cases		
Case	Time	Location
<input type="checkbox"/> 10-10104 Andrew H. Abernathy and Crystal J. Abernathy	10:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10107 Samuel J. Peterson and Mary P. Peterson	10:45 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10108 Larry C. Porter	11:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10109 George C. Crawford and Deb K. Crawford	11:15 AM	Room 101 U.S. Trustee's Office

Slide 39

Slide notes: I'll then select the Location drop-down arrow...

U.S. Bankruptcy Court
SDDS
Trustee Kathy Nelson
7/26/2010

Continue:
Date: 7/28/2010 Time: 10:00 AM

Location: [Dropdown Menu]
Options: Green Valley, Courtroom 3; Pleasantville, Courtroom 1; Room 101 U.S. Trustee's Office; Room 509, Federal Courthouse

Additional options: Debtor appeared; Debtor absent from required meeting

Chapter 13 Cases

Case	Time	Location
<input type="checkbox"/> 10-10104 Andrew H. Abernathy and Crystal J. Abernathy	10:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10107 Samuel J. Peterson and Mary P. Peterson	10:45 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10108 Larry C. Porter	11:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10109 George C. Crawford and Deb K. Crawford	11:15 AM	Room 101 U.S. Trustee's Office

Slide 40

Slide notes: ...to select the meeting location.

LIVE DATABASE - Windows Internet Explorer
https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?257222241711112-L_118_0-1

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

U.S. Bankruptcy Court
SDSD
Trustee Kathy Nelson
7/26/2010

Continue:
Date: 7/28/2010 Time: 10:00 AM
Location: Room 101 U.S. Trustee's Office

Additional docket text: Debtor appeared Debtor absent from required meeting

Chapter 13 Cases

Case	Time	Location
<input type="checkbox"/> 10-10104 Andrew H. Abernathy and Crystal J. Abernathy	10:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10107 Samuel J. Peterson and Mary P. Peterson	10:45 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10108 Larry C. Porter	11:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10109 George C. Crawford and Deb K. Crawford	11:15 AM	Room 101 U.S. Trustee's Office

Slide 41

Slide notes: To explain the continuance, I will make an entry in the Additional docket text field.

U.S. Bankruptcy Court
SDDS
Trustee Kathy Nelson
7/26/2010

Continue:
Date: 7/28/2010 Time: 10:00 AM
Location: Room 101 U.S. Trustee's Office

Additional docket text: Debtor appeared
 Debtor absent from required meeting

Case	Time	Location
<input type="checkbox"/> 10-10104 Andrew H. Abernathy and Crystal J. Abernathy	10:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10107 Samuel J. Peterson and Mary P. Peterson	10:45 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10108 Larry C. Porter	11:00 AM	Room 101 U.S. Trustee's Office
<input type="checkbox"/> 10-10109 George C. Crawford and Carl W. Crawford	11:15 AM	Room 101 U.S. Trustee's Office

Slide 42
Slide notes: Individual cases could be selected here, but, in our example, all four cases need to be selected. I'll do that by first placing a check mark in the box at the top of the list of cases...

U.S. Bankruptcy Court
SDDS
Trustee Kathy Nelson
7/26/2010

Continue:
Date: 7/28/2010 Time: 10:00 AM
Location: Room 101 U.S. Trustee's Office

Additional docket text: Meeting rescheduled due to inclement weather.

Debtor appeared
 Debtor absent from required meeting

Chapter 13 Cases

Case	Time	Location
<input checked="" type="checkbox"/> 10-10104 Andrew H. Abernathy and Crystal J. Abernathy	10:00 AM	Room 101 U.S. Trustee's Office
<input checked="" type="checkbox"/> 10-10107 Samuel J. Peterson and Mary P. Peterson	10:45 AM	Room 101 U.S. Trustee's Office
<input checked="" type="checkbox"/> 10-10108 Larry C. Porter	11:00 AM	Room 101 U.S. Trustee's Office
<input checked="" type="checkbox"/> 10-10109 George C. Crawford and Deb K. Crawford	11:15 AM	Room 101 U.S. Trustee's Office

Slide 43

Slide notes: ...and then moving to the bottom of the screen...

LIVE DATABASE - Windows Internet Explorer
https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?257222241711112-L_118_0-1

LIVE DATABASE

Bankruptcy Adversary Query Reports Utilities Search Logout

7/26/2010

Continue:
Date: 7/28/2010 Time: 10:00 AM
Location: Room 101 U.S. Trustee's Office

Additional docket text: Meeting rescheduled due to inclement weather.

Debtor appeared
 Debtor absent from required meeting

Chapter 13 Cases

Case	Time	Location
10-10104 Andrew H. Abernathy and Crystal J. Abernathy	10:00 AM	Room 101 U.S. Trustee's Office
10-10107 Samuel J. Peterson and Mary P. Peterson	10:45 AM	Room 101 U.S. Trustee's Office
10-10108 Larry C. Porter	11:00 AM	Room 101 U.S. Trustee's Office
10-10109 George C. Crawford and Gail K. Crawford	11:15 AM	Room 101 U.S. Trustee's Office

Submit Clear

Slide 44

Slide notes: ...to click Submit.

LIVE DATABASE - Windows Internet Explorer
https://aotxb-live.aotx.uscourts.gov/cgi-bin/TrBat.pl?257222241711112-L_118_0-1

LIVE DATABASE

Bankruptcy Adversary Query Reports Utilities Search Logout

7/26/2010

Continue:
Date: 7/28/2010 Time: 10:00 AM
Location: Room 101 U.S. Trustee's Office

Additional docket text: Meeting rescheduled due to inclement weather.
 Debtor appeared
 Debtor absent from required meeting

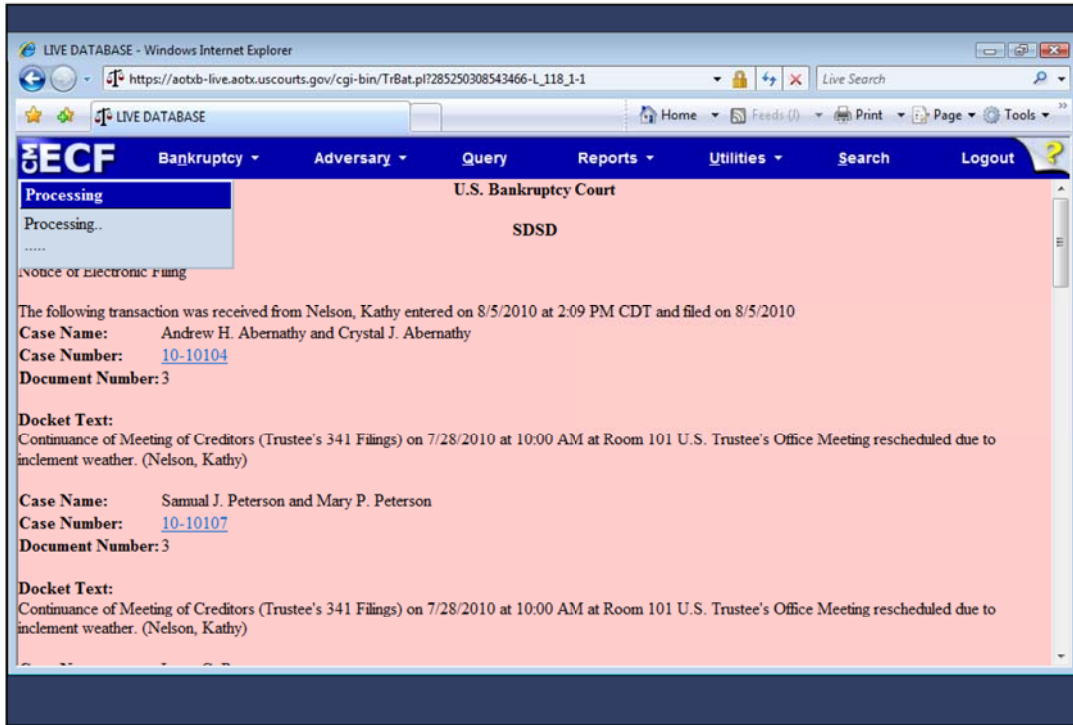
Chapter 13 Cases

Case	Time	Location
10-10104 Andrew H. Abernathy and Crystal J. Abernathy	10:00 AM	Room 101 U.S. Trustee's Office
10-10107 Samuel J. Peterson and Mary P. Peterson	10:45 AM	Room 101 U.S. Trustee's Office
10-10108 Larry C. Porter	11:00 AM	Room 101 U.S. Trustee's Office
10-10109 George C. Crawford and Gail K. Crawford	11:15 AM	Room 101 U.S. Trustee's Office

Submit Clear

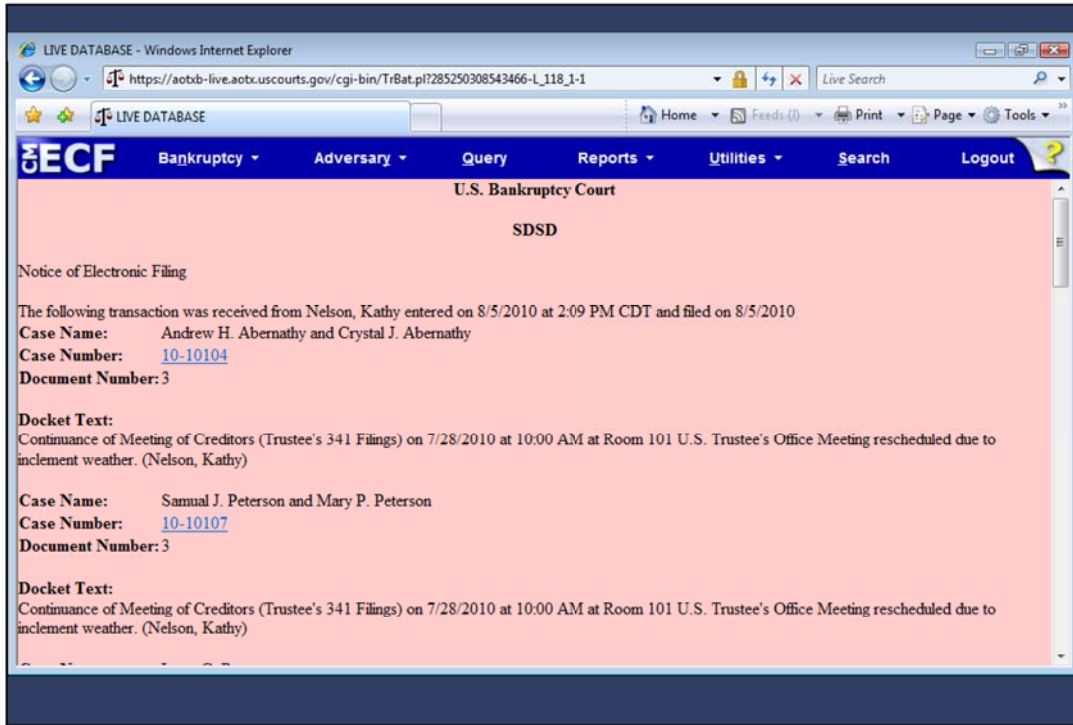
Slide 45

Slide notes: Click to add notes for the selected slide



Slide 46

Slide notes: Click to add notes for the selected slide



Slide 47

Slide notes: The combined Notice of Electronic Filing displays the new date, time, and identical docket text for all cases processed. The NEF will show who was or who was not electronically noticed. Each e-mail recipient will receive this combined NEF.

Please note that the Trustee's 341 Meeting program is provided as an option. You can still docket these same events to each individual case if you prefer.

Summary

You should now be able to:

- Access your own 341 meeting calendars in CM/ECF.
- Terminate or continue each case.
- Continue multiple 341 meetings in one transaction.
- Add additional docket text to each entry.
- Explain the Notices of Electronic Filing that are generated.

You may use the **Table of Contents** or the Navigation bar to revisit slides.

Press **F11** to exit full-screen mode.

Click **EXIT** when you are finished.

Summary

Slide notes: You should now be able to see that the Trustee's 341 Filing program meetings in batch is a great time saver. You've seen how you can terminate or continue cases and add pertinent information to each docket entry. And you can describe how the NEFs from this process vary from individual NEFs for each case. Click EXIT when you are finished.